



**Position: Piranhas Swim Team Head Coach**  
**Department: Parks and Recreation**  
**Reports To: Aquatics Director**

**FLSA status:** Hourly (Part Time)  
**Salary:** TBA based on experience  
**Deadline:** Open till filled

**Summary:** The Swim Team Head Coach will oversee the Piranhas summer swim team throughout the summer. The Head Coach will train, manage and schedule all swim coaches according to the set budget and oversee all training and swim meets.

**Duties and Responsibilities** include the following, but are not limited to:

- Must be able to work variable shifts, evenings & weekends.
- Must hold a current American Red Cross Lifeguarding certification with a waterpark supplement.
- Must be have knowledge of how to properly teach all four competitive strokes for the sport of swimming.
- Must be able to use Hy-Tek Meet manager and Team Manager
- Must know how to update a Team Unify website on line.
- Must meet all deadlines for swim meet line ups and swim meet registrations.
- Ability to supervise children, youth and adults.
- Ability to understand, follow and carry out oral and written instructions.
- Ability to work unsupervised.
- Ability to maintain strict confidentiality.
- Must understand and enforce rules for all patrons.
- Must have great customer services skills when dealing with patrons, staff members and the general public daily.
- Assist staff with events and other duties as assigned.
- Perform any other related duties as required or assigned.

#### **Additional Duties and Responsibilities**

Reporting relationships, work assignments and work schedules may be subject to change in order to meet department needs or operational requirements. Attendance at work and the ability to get along with the public, commission, supervisors and co-workers are essential elements of this program.

#### **Supervisory Responsibilities**

Will supervise all swimmers and assistant coaches during practice sessions and at swim meets. Will supervise patrons in all aspects of water activity and as deemed suitable by management.

#### **Education and/or Experience**

Swim Team experience as a coach required. Minimum of 1-2 years.



### **Preferred Qualifications**

American Red Cross Lifeguarding Certification required at time of hire.  
American Red Cross Water Safety Instructor Certification preferred, but not required.  
USA Swim Coaches Certification preferred, but not required.  
Must be at least 16 years of age to work for the city, 18 or over preferred.

### **Language Skills**

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to effectively present information to management and/or commission members.

### **Writing Skills**

Ability to effectively communicate in writing using email, letters, memos, press releases, and reports.

### **PLANNING**

When given assignments, the employee is responsible for the method, manner, and sequence when planning own work schedule/ operations.

### **Reasoning Ability**

Ability to define problems, collect data, establish facts, and draw valid conclusions.

### **Physical Demands**

While performing the functions of this job, the employee is frequently required to stand, walk, sit, use hands to handle, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 100 pounds; frequently lift and/or move up to 50 pounds. Specific vision; depth perception; and ability to adjust focus.

### **Environmental Conditions**

While performing the functions of the job, the employee is frequently exposed to outdoor weather conditions, wet or humid conditions, extreme heat; and occasionally exposed to work near moving mechanical parts, work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, extreme cold, risk of electrical shock.

### **To Apply**

Applicants will need to send a resume and completed application to Steve Frye at [aquatics@cabotparks.com](mailto:aquatics@cabotparks.com). These items can also be dropped off at the Veterans Park Community Center. Incomplete applications or applications that do not include a resume will not be considered for employment.