



508 North Lincoln ♦ Cabot, AR 72023 ♦ 501-605-1506 ♦ www.cabotparks.com

Cabot Parks and Recreation Commission Meeting

September 18, 2018

Cabot Veterans Park Events Center

508 North Lincoln, Cabot, Arkansas 72023

I. Call to Order/Roll Call

John C. Thompson called the meeting to order at 6:30 pm.

Present: John C. Thompson, Maggie Cope, Matt Moudy, Nick Whitaker, Greg Sled

Absent: Mike Burchfield, Eric Park

II. Minutes of Regular Meeting

The minutes from the regular meeting held August 21, 2018 were presented. **NICK WHITAKER MOTIONED TO ACCEPT THE MINUTES OF AUGUST 21, 2018 AS PRESENTED, SECOND BY MATT MOUDY. ALL VOTED AYE.**

III. Financials

August 2018 financials were discussed. Membership numbers at Veterans Park Community Center remain steady. Items remain close to budget. Parks Director Travis Young discussed two items that were not initially budgeted for. 17 surveillance cameras were added to the Veterans Park Community Center and Event Center. Cost of cameras = \$6300. Pre-planning for future expansion was conducted. Cameras have 16 channel DVR recorders. Additional fitness equipment was purchased – weights, dip/ chin- up assist machine. Cost of additional equipment- \$7000. **MATT MOUDY MOTIONED TO ACCEPT THE AUGUST 2018 FINANCIALS AS PRESENTED, SECOND BY GREG SLED. ALL VOTED AYE.**

IV. Programs

Commission asked American Legion Baseball to present first. Cody P. presented for American Legion Baseball. Has experience with the facilitation of the American Legion Baseball program in Cabot. They would like to start a Prep- Legion team for 15u in Cabot. It would qualify kids ages 13-15. No tryouts. Last year yielded 4 teams. Goal is to keep 4 teams with 12 kids per team. Added revenue would be generated through traveling team’s ability to play on American Legion CPR fields. Overall goal is to “teach sound fundamentals that lay a solid foundation for future players to build upon so they may be successful for future baseball endeavors.” 15 u non high school kid’s cutoff date 9/1. Season to open 3/30- 6/12. State tournament 6/14 with intentions to host tournament. Every Cabot team would qualify for the state tournament. 90-99% of games would be at Cabot American Legion fields and CPR fields. \$125 per player. Sanctioned and ensured through American Legion Baseball. Equipment and uniforms covered

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by Legion program. Umpires, gates, and field maintenance would be controlled through CPR. Junior and Senior programs to 19u have been offered in past. Scholarship opportunities to universities will be offered through Cabot Legion Program and State Legion Program. Cabot has an impressive ability to sponsor this youth program. William Sheets thanks CPR for their support of the American Legion program in this area. Commission inquired if this program works in CPR's favor. CPR Director Young and CPR Programs Director Mendoza have spoken with representatives of the program to discuss future partnerships. Considerations of the program- costs, individuals who do not want to play American Legion, eligible players, and field space. Commissioner Moudy inquired whether this program would replace existing CPR 13-15 year old division. Yes. Past seasons yielded 4/5 teams in the 13-15 division. Level of competition will be heightened. CPR and CPR Commission goal is to ensure that every kid has an opportunity to play. American Legion representatives ensured that every child will have an opportunity to play. CPR Young drew comparisons to surrounding area American Legion and parks baseball programs. Further information to be provided at future meetings. CPR would operate 4u to 12u divisions. Commissioner Whitaker inquired if this would require a legal program agreement. CPR Director Yes. Commissioner Moudy inquired about current city league fees. \$95 per player including uniform. American Legion is set to have a senior, double AA, and junior team. American Legion would like to formally communicate with CPR and the Commission to establish a fair play rule. Current City of Cabot rules apply bat round robin, free substitutions each inning, and cannot sit two consecutive innings. Commission, CPR Directors, and American Legion to discuss rules and regulations. Feedback on American Legion field was provided. Facts warranted rolled ankles, uneven grass positioning, and improved dirt work. Suggestions for improvements include additional bull pens, rolling and leveling the outfield, and additional sand to fill low spots. To date completed on American Legion field includes \$4000 worth of clay, top dressed infields, and rebuilt mounds. Richie Road Park fields will continue to be used.

Programs Director Lorenzo Mendoza presented for programs. Fall youth soccer, baseball, softball, and volleyball have started. Total registration number- 1168 players. Increase of 315 from Fall 2017. Youth basketball registrations started 9/17. Early Bird registrations- 9/17- 10/1. Registrations will end 10/30. Practices will begin week after Thanksgiving. Pre-season tournament will begin 2nd week in December. Wrestling registrations are ongoing. New mat has arrived. Recreational Programmer, Christi Miltz introduction.

Flag Football presented. 290+ registered. Season opened 9/15. No big hiccups, apart from an excessive number of ants on Crouch Field. The water department has concerns about the

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settling of new pipe construction. Half of parking has been blocked off. CPR and school system worked together to remove and clean up tree area. Thomas Paulson raised a concern regarding exposed power lines located by shed.

Football presented. 273 kids registered. Jamboree on 9/8 went well. Opening weekend 9/15 "went well and was very calm." Concerns were raised regarding parking on grass area. Per CPR Director Young, according to city ordinance if no obstruction exists to emergency vehicles then at CPR discretion, they are permitted to park in area. Considerations were made regarding the addition of red line restricted areas.

Cheer presented. 115 Registered. All, but 1 team was provided cheerleaders. No issues.

Parks Director Young provided building/ construction updates. Richie Road- Entergy has placed LED fixtures on all security polls. Dirt work for the fields- fields constructed, top soil went from 2 inches to 4 inches per field. Bids for 2-inch irrigation have been placed. Estimated costs- \$18,000. Dirt contractors anticipate a completion date of for end of week, early next week. CPR Director Young inquired about approval for a culvert/ pipe in ditch area to flatten surface. House/ duplex on donated S. Lincoln property has been demolished. Concrete slabs left intact for parking and picnic tables. Grant paperwork through a playground equipment company has been completed for a 100% matching grant. Veterans Park Community Center- LED parking lot light installation started 9/18.

V. Old Business

None

VI. New Business

Concession/ beverage cart. Cart costs- \$12,000. Possible funding provided by A & P excess funds. Carts will increase concession revenue and provide ease of access for patrons and customers to concession services. CPR Director Young discussed future turf installation projects. Commission inquired about the addition of a cart, solely for the purposes of customer transportation. **MATT MOUDY MOTIONED TO TAKE CONCESSION CART PROPOSAL TO A & P AS PRESENTED, SECOND BY GREG SLED. ALL VOTED AYE.**

Organizational chart- 2019 additional staffing at CPR. Maintenance department given option to buy out compensation time, as not enough time exists to take total amount before end of year

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2018. Additional maintenance staff required. CPR Director Young presented a proposed hierarchy chart for CPR and Veterans Park Community Center Staff. Post construction numbers merit the need for a Veterans Park Community Center Director. The acting manager would take on official responsibilities, programming, and day to day operations of Veterans Park Community Center. Requests made for a part time Assistant position to directly work with CPR Director Young. Part time position would be 19 hours, no APERS or benefits. CPR Director presented current staffing numbers. After paying all employee benefits, CPR is using 49% of budget for employee costs. City of Cabot- 78%. Current open positions- 1 full time maintenance. New proposed positions- 3 full time, 1-part time. Commission inquired about current staff restructuring to accommodate for new positions. Maintenance- No. The inclusion of new maintenance staff would decrease over time pay, comp time hours, and on- call time for individual employees. Re-alignment of Veterans Park Community Center Director and Administrative Assistant position? Progressive growth of programs, customers, and industry merits the need for a direct Community Center Director. **NICK WHITACKER MOTIONED TO APPROVE CPR DIRECTOR YOUNG’S REQUEST FOR PROPOSED 2019 ORGANIZATIONAL CHART, SECOND BY MATT MOUDY. ALL VOTED AYE.**

A & P request- recreational guide/ map to exhibit teams, tournaments, future growth, landmarks, etc. The guide will be placed in local establishments. Guide formatting- 11 X 17, highlighted areas, etc. Chamber of Commerce to donate funds for recreational guide. Sponsorships and commitments made. Recommendations requested. Terms of agreement and finalization to be established.

Basketball- Coaches feedback presented on the topic of locked player percentages. Currently all sports teams, except for basketball, are comprised of 50% or below locked players. Basketball teams can currently maintain 3 locked of 5 players on court, yielding 60% locked players. Previous coaches feedback yielded 50/50 results regarding the percentage fairness. No major issues. Presents opportunity for more draft/ season competitiveness. Commission suggestions requested. Each team should have at least 8 players. All teams re-drafted. 10-12th grade basketball division added. 10-12th grade teams will have the ability to play each other Sundays. Uniforms provided.

VII. Community Input
None.

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Board input. Turf status and costs associated. Field dry costs to date for 2018- \$38,000. 3/10 - 71 baseball, 31 softball rainouts. 4/7- 63 baseball, 21 softball rainouts. 21st- 1-day tournament, 63 team rainouts. 5th- 92 baseball, 19 softball rainouts. Softball fields are best condition fields. 8 fields at 321 estimated costs- \$680,000. 4/6 softball fields estimated costs- \$570,000. Completed state parks grants for 2018 requests funding for a special needs field at baseball. Approval date for requests set for January 2019. Larger baseball fields estimated costs- \$230,000. Little fields estimated costs- \$85,000 per field. Largest fence size- Softball fields (2)- 300; baseball- 200/225; baseball large- 330 down line, 370 at center. 200/225 fields- more opportunity for age demographic variability. Future maintenance expenditures would decrease related to the elimination of grass areas. Turf life- approximately 10-12 years. Turf maintenance required weekly. Upkeep and costs associated.

IV. Adjournment

ADJOURNED AT 7:30 pm.

CERTIFICATE

I, the undersigned Chairman, do hereby certify the foregoing to be a true and accurate record of the proceedings of the regular meeting of the Parks and Recreation Commission September 18, 2018.

Parks and Recreation Commission Chairman

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