



508 North Lincoln ♦ Cabot, AR 72023 ♦ 501-605-1506 ♦ www.cabotparks.com

Cabot Parks and Recreation Commission Meeting

October 17, 2017 – 7:00pm

Cabot Veterans Park Events Center

508 North Lincoln, Cabot, Arkansas 72023

I. Call to Order/Roll Call

Ken Kincade called the meeting to order at 7:00pm.

Present: Ken Kincade, Maggie Cope, John C. Thompson, Nick Whitaker, Eric Park, Mike Burchfield

Guests: Ann Gilliam, Doug Warner

II. Minutes of Regular Meeting

The minutes from the regular meeting held September 19, 2017 were presented. **MIKE BURCHFIELD MOTIONED TO ACCEPT THE MINUTES OF SEPTEMBER 19, 2017 AS PRESENTED, SECOND BY JOHN C. THOMPSON, ALL VOTED AYE.**

III. Financials

September financials were discussed. **NICK WHITAKER MOTIONED TO ACCEPT FINANCIALS AS PRESENTED, SECOND BY MIKE BURCHFIELD. ALL VOTED AYE.** Waiting on paying off the construction before making any large purchases, some items will be purchased now that the construction is paid off. Private swim lessons are being done by vendors and 10% of fees collected are paid to the parks. There is a 6 page document that is signed by the vendor. Summer Allison, Events Manager, is touring other facilities looking into adding a full catering kitchen. Ken Kincade, Nick Whitaker, and John C. Thompson will have a budget committee meeting next month.

IV. Programs

Volleyball will be ending in a couple of weeks.

Fall Youth Baseball has completed their season.

Youth Basketball has 205 player to date with registration ending November 8th.

Pickleball is a new sport playing Monday through Friday each morning in the gymnasium.

Youth Flag Football will have their post season games this coming weekend and had a successful season.

BMX reported they had a couple of months of good racing.

Youth Football has a couple of weeks left to play and all went well with the season.

Youth Softball had no representative present. Numbers were down this fall.

Cabot Youth Cheer stated that all is going well this season

V. Old Business

None

VI. New Business

Sick/Vacation Leave to PTO - **MIKE BURCHFIELD MOTIONED TO TABLE THE SICK/VACATION LEAVE TO PTO TO OLD BUSINESS AT THE NEXT MEETING, SECOND BY JOHN C. THOMPSON. ALL VOTED AYE.**

Renewal of ASE Contract was discussed. There are always hiccups in the beginning with tournaments. **ERIC PARK MOTIONED TO RENEW ASE CONTRACT, SECOND BY MIKE BURCHFIELD.**



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Softball Tournament Contract – **MAGGIE COPE MOTIONED TO SEND THE SOFTBALL TOURNAMENT CONTRACT OUT FOR RFQ TO BE PRESENTED AT THE NOVEMBER MEETING, SECOND BY JOHN C. THOMPSON. VOTED 5 – 0 WITH 1 OBSTAINED.**

RFP received on the inclusive playground was presented. Ken Kincade stated that a vote be taken by the public. The commission will narrow down the choices to 2-4 designs.

VII. Community Input

Mike Rayburn, owner of Rayburn Sporting Goods, asked if the fee to set up his goods at registration could be adjusted. Mr. Rayburn also talked about allowing a local vendor allowance when taking bids. Money that goes to local vendors is spent back in the community ten fold. Mr. Rayburn spoke about losing a bid for \$0.94. Mr. Young spoke of the money that had been spent at his store over the last few years since he has been here. Mr. Rayburn ended just asking the commission to review how it is setting fees and working with local vendors.

IV. Adjournment

ADJOURN AT 7:78PM

CERTIFICATE

I, the undersigned Chairman, do hereby certify the foregoing to be a true and accurate record of the proceedings of the regular meeting of the Parks and Recreation Commission on October 17, 2017.

Ken Kincade, Parks and Recreation Commission Chairman