



508 North Lincoln ♦ Cabot, AR 72023 ♦ 501-605-1506 ♦ www.cabotparks.com

### Cabot Parks and Recreation Commission Meeting

December 19, 2017

Cabot Veterans Park Events Center  
508 North Lincoln, Cabot, Arkansas 72023

I. Call to Order/Roll Call

Ken Kincade called the meeting to order at 6:38pm.

Present: Ken Kincade, Maggie Cope, Nick Whitaker, Mike Burchfield

II. Minutes of Regular Meeting

The minutes from the regular meeting held November 28, 2017 were presented. **NICK WHITAKER MOTIONED TO ACCEPT THE MINUTES OF NOVEMBER 28, 2017 AS PRESENTED, SECOND BY MIKE BURCHFIELD, ALL VOTED AYE.**

III. Financials

November financials were discussed. **NICK WHITAKER MOTIONED TO ACCEPT FINANCIALS AS PRESENTED, SECOND BY MAGGIE COPE. ALL VOTED AYE.** Basketball revenue was up due to October figures.

IV. Programs

Pre-season basketball tournament is over and regular season has begun.

The youth wrestling program has begun.

All youth sports programs will have registration beginning in January and running through February 21<sup>st</sup>.

Youth tennis will partner with RallyCats and start middle Spring or late Spring.

Emails will be sent out to all youth associations to submit their end of the year report.

BMX has completed their season and getting ready for Spring.

No member was present from the Cabot Youth Softball Association. Nick Whitaker asked if their by-laws have been received per the email that was sent in April requesting them by the end of the Fall season.

Mr. Whitaker stated that he personally spoke with Rose Easter by phone requesting the by-laws. The park department has not received the by-laws to date.

Cabot Youth Football discussed the issue with the married couple on their board. If one the couple does not step down, both should be removed.

V. Old Business

The Employee Handbook was discussed. **MAGGIE COPE MOTIONED TO ACCEPT THE EMPLOYEE HANDBOOK AS PRESENTED, SECOND BY MIKE BURCHFIELD, ALL VOTED AYE.**

The City Council approved seeking funding to finance a five year load the purchase of a new Pool Pak.

A&P will provide \$3000.00 each month for payment and also provide \$75,000.00 for the down payment.

The materials should arrive within 30 to 60 days after the contract is signed.

VI. New Business

The 2018 Operation Budget was discussed. **MIKE BURCHFIELD MOTIONED TO ACCEPT THE 2018 BUDGET AS PRESENTED, SECOND BY NICK WHITAKER. ALL VOTED AYE.**

**NICK WHITAKER MOTIONED TO ACCEPT THE 2018 PROGRAM AGREEMENT WITH CHANGES TO INCLUDE REMOVAL OF PRESEASON REPORTS, SECOND BY MAGGIE COPE. ALL VOTED AYE.**

### Cabot Parks and Recreation Commission

Mike Burchfield ♦ Maggie Cope ♦ Ken Kincade, Chairman ♦ Matt Moudy  
Eric Park ♦ John C. Thompson, Co-Chairman ♦ Nick Whitaker



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The nominations for officers to the Cabot Parks and Recreation Commission were opened. **NICK WHITAKER TO NOMINATE KEN KINCADE FOR CHAIRMAN AND JOHN C. THOMPSON FOR CO-CHAIRMAN, SECOND BY MIKE BURCHFIELD, VOTE WAS 3-1, MOTION PASSED.**

VII. Community Input

None

IV. Adjournment

Ken Kincade stated that the absent commission members Matt Moudy and Eric Park were out of town and John C. Thompson had family in for the holiday.

ADJOURN AT 6:52pm

CERTIFICATE

I, the undersigned Chairman, do hereby certify the foregoing to be a true and accurate record of the proceedings of the regular meeting of the Parks and Recreation Commission on December 19, 2017.

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Ken Kincade, Parks and Recreation Commission Chairman

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