



Application for Employment

General Information

Date _____

Full/Legal Name _____

Address _____ City _____ State _____

Zip Code _____ Phone _____ Email _____

Are you under the age of 18? Yes No If YES, state your age _____
(this is to address child labor laws)

Are you able to work ALL shifts as necessary? Days Nights Weekends

Are you legally eligible for employment in the U.S.? Yes No

Have you ever been convicted of a crime? Yes No If YES, list all crimes including any which you were convicted, pled guilty to, pled "No Contest" to, or pled to a lesser offense.

Do you have any friends or relatives who work for Cabot Parks and Rec.? Yes No

If YES, name and relationship _____

How were you referred to Cabot Parks and Rec.? _____

Have you ever worked for Cabot Parks and Rec.? Yes No If YES, please list dates of employment _____

Job Interest

What position are you applying for? _____

When would you be available to start work? _____

May we contact your present employer for a work reference? Yes No

Personal/Professional References *(DO NOT INCLUDE FAMILY MEMBERS OR PAST SUPERVISORS)*

List 2 references that we may contact:

Name _____ Phone number _____

Name _____ Phone number _____

Education (list all high schools and colleges attended)

School Attended: _____ Did you Graduate Yes No Degree/Diploma _____

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School Attended: _____ Did you Graduate Yes No Degree/Diploma _____

Background Information

During the past seven (7) years, have you ever been discharged, suspended or asked to resign from any position? Yes No If YES, please briefly explain: _____

For the purpose of verifying information, have you ever worked or attended school under a different name? Yes No If YES, what name? _____

Work Experience (Current to Past)

Employer Name: _____ Dates of Employment: _____ to _____

Address, City, State, Zip: _____

Department: _____ Supervisor: _____ Phone: _____

Job Title and Duties: _____

Ending Salary: _____ Reason for Leaving: _____

Employer Name: _____ Dates of Employment: _____ to _____

Address, City, State, Zip: _____

Department: _____ Supervisor: _____ Phone: _____

Job Title and Duties: _____

Ending Salary: _____ Reason for Leaving: _____

Employer Name: _____ Dates of Employment: _____ to _____

Address, City, State, Zip: _____

Department: _____ Supervisor: _____ Phone: _____

Job Title and Duties: _____

Ending Salary: _____ Reason for Leaving: _____

Disclosure Terms & Agreements

(Please read the following statements fully and initial after each)

I have disclosed all information that is relevant and should be considered applicable to my candidacy for employment.

I understand, where permissible under applicable state and local law, I may be subject to pre-employment medical examinations after receiving a conditional offer of employment and must meet the qualifications for the position, with or without reasonable accommodation, before being permitted to commence work for Cabot Parks and Recreation. _____

I understand, where permissible under applicable state and local law, I may be subject to pre-employment drug testing after receiving a conditional offer of employment and must receive a negative result for illegal drugs before being permitted to commence work with Cabot Parks and Recreation. _____

I understand that employment with Cabot Parks and Recreation is also contingent on my providing sufficient documentation necessary to establish my identity and eligibility to work in the United States. _____

I expressly understand and agree that, if employed, my employment, having no specified term, is based upon mutual consent and may be terminated at will, with or without cause, by either party (Cabot Parks and Recreation or me) without prior notice to the other unless otherwise prohibited by law. _____

I understand that no representation, whether oral or written, by any representative or agent of Cabot Parks and Recreation, at any time, can constitute an implied or expressed contract of employment. I further understand no representative or agent of Cabot Parks and Recreation has the authority to enter into an agreement for employment for any specified period of time or make any change in any policy, procedure, benefits or other terms or condition of employment other than in a document signed by the General Director or an authorized representative. _____

I certify, under penalty of perjury, that all of the above information is true and complete and I understand that any falsification or omission of information may result in denial of employment or, if hired, may result in termination regardless of the time lapse before discovery. _____

Note: An offer of employment is conditioned upon complying with Cabot Parks and Recreation requirements including, but not limited to, signing a consent to conduct a background investigation.